

SKILLS AND QUALIFICATIONS (special training, job skills, licenses and/or certificates that may qualify you as able to perform job-related functions in the position you are applying):

REFERENCES – List 3 people to whom you are not related and who have known you for at least one (1) year.

NAME	ADDRESS	TELEPHONE	YEARS KNOWN

EMPLOYMENT HISTORY – Please explain any gaps in employment in the Comments sections below.

Employer _____ Dates Employed – From _____ To _____
 Address _____ Telephone _____
 Job Title _____ Job Duties _____

Pay Rate – Starting \$ _____ per _____ // Ending \$ _____ per _____

Reason for Leaving _____

Comments _____

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 Address _____ Telephone _____
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 Address _____ Telephone _____
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Pay Rate – Starting \$ _____ per _____ // Ending \$ _____ per _____

Reason for Leaving _____

Comments _____

APPLICANT'S STATEMENT

I give the employer the right to contact and obtain information from all references, employers, schools, and to verify the accuracy of the information contained in this application. I hereby release the employer and its representatives from liability for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

This application is current for only 60 days. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

I understand that if I am employed, any misrepresentation or material omission made by me on this application may be sufficient cause for immediate termination, whenever it is discovered.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 form.

I understand it is this company's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA. The employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice. The employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law.

This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representation of the employer, other than an authorized officer, has the authority to make any assurances to the contrary, and only then in writing.

I have read and fully understand the above and seek employment under these conditions.

Signature of Applicant _____ **Date** _____